

How to replace an empty personal space.

Got a dead space?

No, you cannot eliminate someone else's personally sponsored in your downline that is a dead space. Compression takes care of that. **BUT** the good news is, go to your personally sponsored member who is not purchasing and not working and canvas your team members to see if they are coming aboard Whole Wellness Club (WWC).

If not, inform them that you need this attached form to be signed and sent back to you. And you must keep it in your records for reference.

Once received, you may gain new recruits and place them into the empty spot from your own sponsored member.

Personal note: I will not bring in a person who does not promise to have 2 new members they will bring in that same month, preferably the same week! They have to know that placing them up high with spill allows them benefits that they did not earn! So the "cost" is to bring in members and get their location up and running! Of course, this is your job to help them!

Steps:

- 1) Canvas your member. Ask them to take a look at the new WWC site. Let them know there are new products. Ask them if they are going to work the business.
- 2) If they say they are not going to purchase product or work the business and they wish to relinquish the place, follow these steps:
 - a) Make SURE there is no commission due to them
 - b) Make SURE there is no autoship due to them. Cancel it
 - c) Ask them to fill out the form and send it right back to you
 - d) They **MUST** sign it and initial the areas stated
 - e) You may do nothing with that location until you have received that form!
- 3) After the form is kept in your files (WWC owners can ask for it at any time!) then you may start placing the new member you have found. After installing them with the old members info (user & password) you can use a new secret question and put in all the items such as address, email update, etc
- 4) Upon completion, go to the WWC site and look up your new members url. There you can click on "change username". Type in the old user name and put in the new one. It should send you a confirmation immediately!
NOTE: You **CANNOT** replace a Founder with a new member becoming a founder. The founder spot will just be a normal spot. Owners need to be notified of this detail through support after replacing a Founder.

Relinquish my club membership form

I, _____ a club member of Whole Wellness

Please print

Club and Holy Tea Club am willing to relinquish my space to my sponsor _____.

Please print

I realize I will lose any commissions due me from this day forward. I will not be able to come back into the system at the same level but only at the bottom as a new club member. I am also relinquishing my sponsorship of other members I have brought in. I have cancelled my autoship _____(initials)

First Name: _____ Last Name: _____

Address: _____

As on site

City: _____ State/Province: _____

Zip: _____ Country: _____

Essential info:

Url/Username: _____ Password: _____

Secret Question: _____ Answer: _____

Notes:

Signature: _____

Today's Date: _____

Send to sponsor by Fax _____ By mail _____ By scan/email _____

Note(signature is needed)

Sponsor Info: _____
